



TIDSPLAN – EKONOMI SESSION 1 & 2

08:45 – 09:15	Presentation Grants Office GU
09:15 – 09:20	Gruppindelning och placering
09:30 – 10:00	Diskussion i respektive grupp
10:00 – 10:30	Fika
10:35 – 11:30	Återsamling och gemensam genomgång Varje grupp får 15 min att presentera sina slutsatser samt utrymme för diskussioner



GÖTEBORGS
UNIVERSITET

GRANTS AND INNOVATION OFFICE

EU-FINANSIERADE PROJEKT

-6

0

5

8





GÖTEBORGS
UNIVERSITET

ENHETSCHEF: **LUDE EDGREN**
BITRÄDANDE ENHETSCHEF: **SARA DAHLBERG**

ORGANISATION

**FORSNINGS-
FINANSIERING**

ÖKA UNIVERSITETETS
EXTERNFINANSIERING

**INNOVATION OCH
NYTTIGGÖRANDE**

STÄRKA OCH
KVALITETSSÄKRA
UNIVERSITETETS
NYTTIGGÖRANDE

**ANALYS OCH
UTVÄRDERING**

ANALYSER OCH
UTVÄRDERINGAR SOM
STÄRKER UNIVERSITETETS
CENTRALA
BESLUTFATTANDE

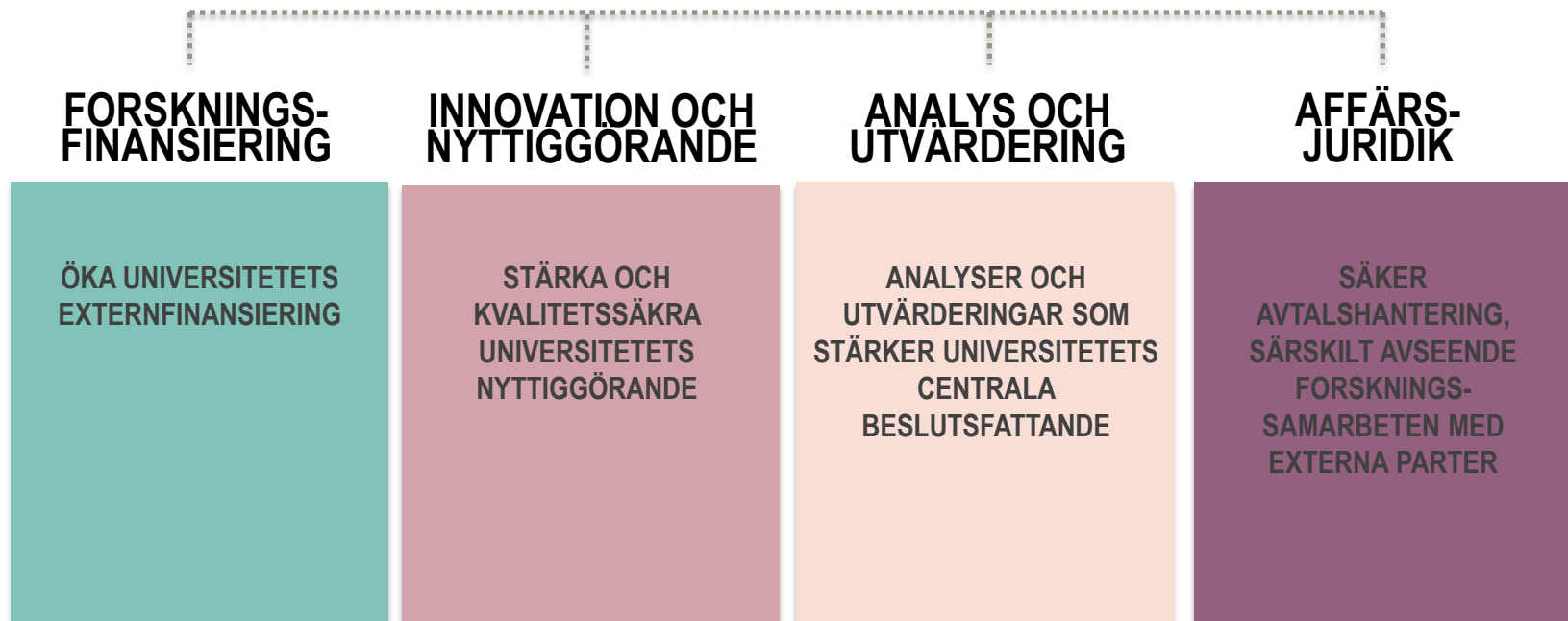
**AFFÄRS-
JURIDIK**

SÄKER
AVTALSHÄNTERING,
SÄRSKILT AVSEENDE
FORSKNINGS-
SAMARBETEN MED
EXTERNA PARTER

Mattias Lindgren (Communications Officer)



FORSKNINGS- OCH INNOVATIONSKONTORET





Rangnar Nilsson PhD (finansiering)
Mohammed Belhaj PhD (finansiering)
Jonas Rimbäck (innovation)
Andreas Dynefors-Hallberg (affärsjuridik)
Saagar Dhokia (ekonomi)

**HUMANIORA/
SAMHÄLLS-
VETENSKAP/
UTBILDNING/KONST/
HANDELS-
HÖGSKOLAN**

**NATURVETENSKAP/
IT**

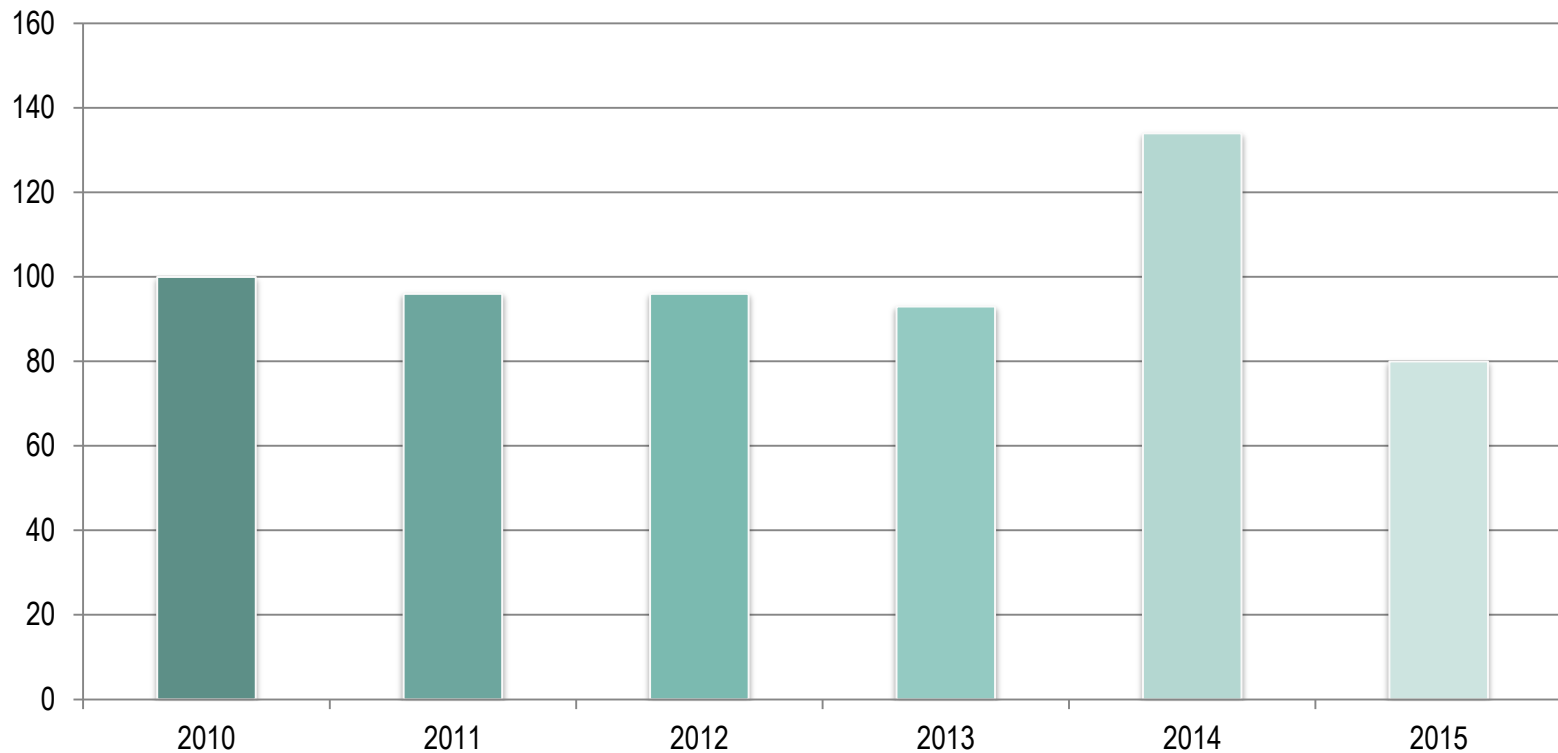
**LIFE SCIENCE/
HEALTH/SAHLGRENSKA
AKADEMIN**

Maria Enge PhD (finansiering)
Henrik Lindskog PhD (finansiering)
Camilla Pettersson PhD (innovation)
David Storek PhD (innovation)
Linda Kraemer (affärsjuridik)
Hanna Sonning (affärsjuridik)
Malin Ceder (ekonomi)

Ellen Rydberg PhD (finansiering)
Bertil Ohlsson PhD (finansiering)
Ulf Nilsson PhD (finansiering)
Ann Lindgård PhD (innovation)
Gia Kourouklidou (innovation)
Michael Uddmark (affärsjuridik)
Tinna Carlsson(ekonomi)



INTÄKTER, EU-PROJEKT 2010–2015



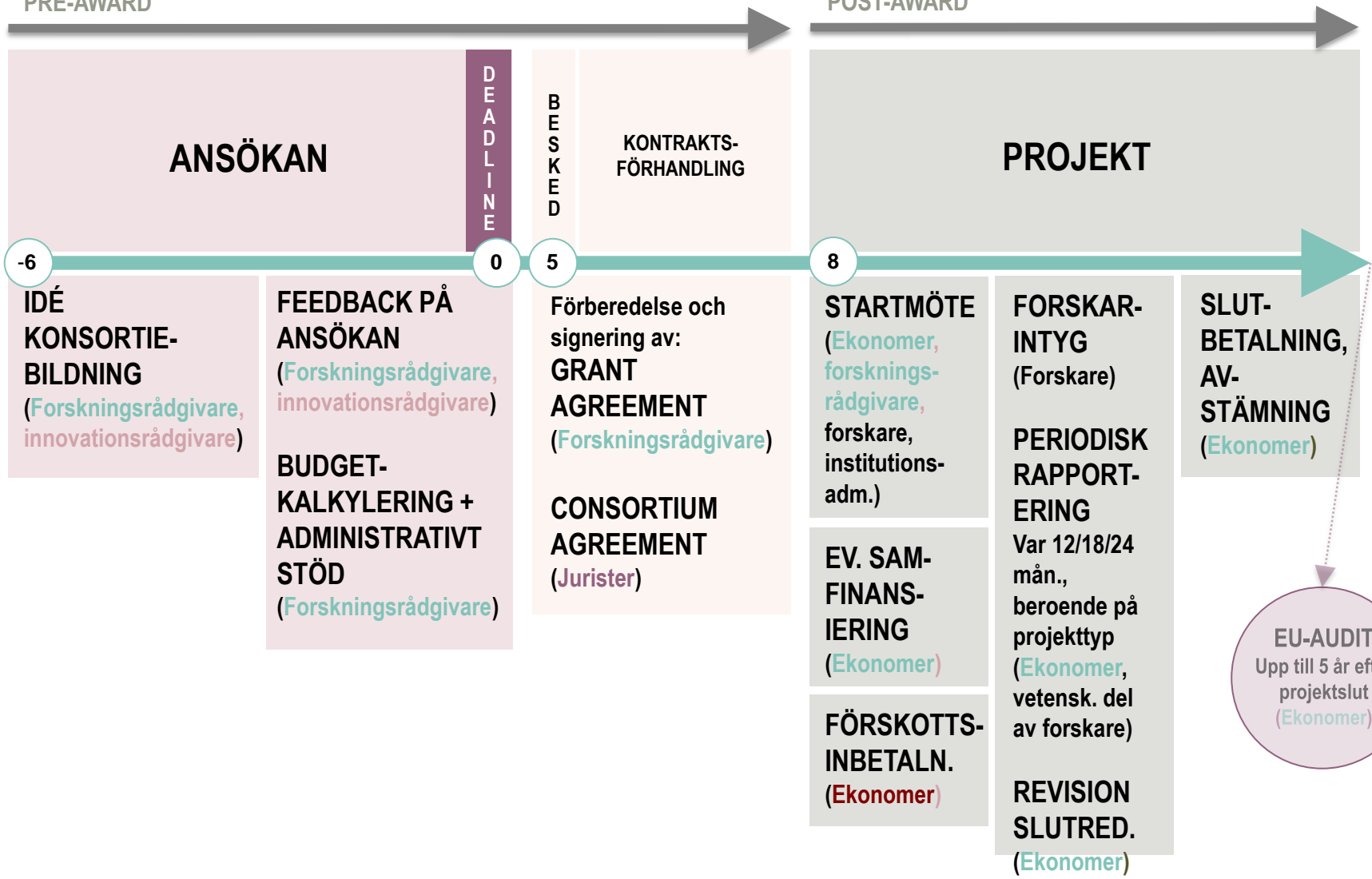
180 PÅGÅENDE EU-PROJEKT. VARAV 20 FP7
SOM KOORDINERAS.



EU-PROJEKT TIDSLINJE

PRE-AWARD

POST-AWARD







INSTITUTIONENS VS GRANTS OFFICE “POST AWARD“ ANSVAR

INSTITUTIONS-EKONOM	GRANTS OFFICE-EKONOM
	STARTMÖTEN- INFO. OM VILLKOR OCH KRAV
LÖPANDE BOKFÖRING OCH UPPFÖLJNING	UTRÄKNINGSFILER, MALLAR, AGREEMENT, RD
PROJEKTRAPPORTERING, TIDRAPPORTER	MANUALER, HANTERINGSORDNINGAR, LATHUNDAR, HEMSIDAN , EU-databas
	INTERNUTBILDNINGAR
	PROJEKTSTÖD (AMENDMENT, BUDGET/WP- OMFÖRDELNINGAR, ALLA KONTAKTLISTOR
REKVIRERAR OCH BOKFÖR	IN- OCH UTBETALNINGAR TILL PARTNERS VIA VALUTAKONTOT: KONTAKT M. EKONOMIENHETEN
	VALUTAKURS- OCH SAMFINANSIERINGSAVSTÄMNING AVSTÄMNING LÖN - MSCA



KOORDINATORS ANSVAR

6.4.1 The Coordinator shall be the intermediary between the Parties and the Funding Authority and shall perform all tasks assigned to it as described in the Grant Agreement and in this Consortium Agreement.

6.4.2 In particular, the Coordinator shall be responsible for:

monitoring compliance by the Parties with their obligations
keeping the address list of Members and other contact persons updated and available
collecting, reviewing to verify consistency and submitting reports, other deliverables (including financial statements and related certifications) and specific requested documents to the Funding Authority
transmitting documents and information connected with the Project to any other Parties concerned
administering the financial contribution of the Funding Authority and fulfilling the financial tasks described in Section 7.3
providing, upon request, the Parties with official copies or originals of documents which are in the sole possession of the Coordinator when such copies or originals are necessary for the Parties to present claims.

If one or more of the Parties is late in submission of any project deliverable, the Coordinator may nevertheless submit the other parties' project deliverables and all other documents required by the Grant Agreement to the Funding Authority in time.

[Option: 6.5 Management Support Team

(Optional, where foreseen in Grant Agreement or otherwise decided by the consortium)

The Management Support Team shall be proposed by the Coordinator. It shall be appointed by the Executive Board and shall assist and facilitate the work of the Executive Board and the Coordinator for executing the decisions of the General Assembly as well as the day-to-day management of the Project.]



SAMFINANSIERING FRÅN REKTOR OCH FAKULTET

- **Gäller projekt från call 1 januari 2010 och framåt**
- **Projekt som har avtal direkt med Europeiska Kommissionen**
- **Forsknings- och innovationskontoret handlägger ärendet**
- **Prefekt, projektledare och ekonom vid FIK skriver under blanketten Samfinansiering av EU-projekt**
- **Strategisk samfinansiering**
- **Planeringsbidrag – om GU är koordinerande**
- **Samfinansieringen triggas fr. om jan 2016 på kostnaderna (tidigare bidragsintäkterna)**
- **Avstämning vid projektslut**



GRUPP 1

INTERNFAKTURERING – INTERNALLY INVOICED COSTS

Gruppen ska fokusera på problematiken kring internfakturering

Vilka är era vanligaste internt fördelade kostnader som ni belastar EU-projekten med?

Hur är de specificerade?

Hur kan vi härleda faktiskt användning och faktiskt tid/individ för en analys vid Core facilities?



INTERNALLY INVOICED COSTS, AGA, page 81

- **Internally invoiced costs** — Internally invoiced costs (i.e. where the use of certain resources is shared between different units of the same organisation and the costs of their use are declared through internal invoices) **may be eligible if their use and the usage (number of hours) for the action is specifically recorded and it is mentioned in the invoice. The internal invoice must refer to the use/dedication for the action of specific resources (e.g. per researcher, piece of equipment, etc.).**
- **Example (acceptable internal invoice):** *Internal invoice with 16 hours of the technician doing the analysis and 10 hours depreciation of the testing equipment used.*
- **Example (not acceptable internal invoice):** *Internal invoice with a global price for the use of a research infrastructure (e.g. laboratory) or for a service (e.g. an analysis).*
- **the costs must be declared under the budget category that corresponds to the invoiced resource (e.g. personnel, equipment, other direct costs, etc.) and must fulfil the eligibility** conditions set out in Article 6.1 and 6.2.
- Internal invoices may NOT include indirect costs elements or profit margin or mark-up.
- Internal invoices for the **work of personnel must be supported by time records** (see Article 18.1). The hourly rate must be calculated as described in Article 6.2.A.
- Internal invoices for the use of equipment must be limited to the depreciation for the relevant reporting period (only the part of the depreciation cost corresponding to the time the equipment was used for the action during that reporting period can be declared.) **The use of the equipment must be properly recorded in order to allow direct measurement of the use for the action and to ensure auditability** (see Article 6.2.D.2). It is NOT possible to calculate an all-in average cost of internally invoiced equipment including, for instance, allocated indirect costs (e.g. *maintenance*).



GRUPP 2

PERSONALKOSTNADSBERÄKNING I H2020

Gruppen ska diskutera för- och nackdelar med de olika alternativen att räkna fram personalkostnaden.

- 1. 1720 fixed hours**
- 2. Individual annual productive hours**
- 3. Standard annual productive hours (någon som använder denna?)**

Ska ni konsekvent välja och använda en modell för alla era projekt eller ska ni välja olika beroende på projekttyp?



PERSONNEL COSTS CALCULATION, AGA:

- The beneficiaries must use the annual personnel costs and the number of annual productive hours for each financial year covered by the reporting period concerned. If a financial year is not closed at the end of the reporting period, the beneficiaries must use the hourly rate of the last closed financial year available.

- For the ‘number of annual productive hours’, the beneficiaries may choose one of the following:
 - ‘fixed number of hours’: 1 720 hours for persons working full time (or corresponding pro- rata for persons not working full time);

 - ‘individual annual productive hours’: the total number of hours worked by the person in the year for the beneficiary, calculated as follows:
 - {annual workable hours of the person (according to the employment contract, applicable collective labour agreement or national law)
 - plus
 - overtime worked minus
 - absences (such as sick leave and special leave)}.

 - ‘Annual workable hours’ means the period during which the personnel must be working, at the employer’s disposal and carrying out his/her activity or duties under the employment contract, applicable collective labour agreement or national working time legislation.

 - If the contract (or applicable collective labour agreement or national working time legislation) does not allow to determine the annual workable hours, this option cannot be used.



GRUPP 3

THIRD PARTY-TYPERNA

Gruppen ska beskriva och förtydliga de olika Third-party varianterna samt ge praktiska exempel på kostnader inom era organisationer.

Ange vad som i er organisation är "Third Party in kind contribution against payment, on/not the premises..."

Ange exempel i tabellen 4.2 som finns i budget vid ansökan.



Third Parties - tabell i ansökan

For Section 4.2 in the proposal:

Third parties involved in the project (including use of third party resources)

Please complete, for each participant, the following table (or simply state "No third parties involved", if applicable):

Does the participant plan to subcontract certain tasks <i>(please note that core tasks of the project should not be sub-contracted)</i>	Yes/No
<i>If yes, please describe and justify the tasks to be subcontracted</i>	
Does the participant envisage that part of its work is performed by linked third parties <i>(A third party that is an affiliated entity or has a legal link to a participant implying a collaboration not limited to the action; Article 14 of the Model Grant Agreement)</i>	Yes/No
<i>If yes, please describe the third party, the link of the participant to the third party, and describe and justify the foreseen tasks to be performed by the third party</i>	
Does the participant envisage the use of contributions in kind provided by third parties (Articles 11 and 12 of the Model Grant Agreement)	Yes/No
<i>If yes, please describe the third party and their contributions</i>	

Third parties: summary

UNIVERSITET

Types of third parties	CHARACTERISTICS						
	Does work of the action	Provides resources or services	What is eligible?	Must be indicated in Annex 1	Indirect costs	Selecting the third party	Articles
Linked third party	YES	NO	Costs	YES	YES	Must be affiliated or have a legal link	Article 14
Subcontractors	YES	NO	Price	YES	NO	Best value for money, avoid conflict of interest	Article 13
Third party providing in-kind contributions	NO	YES	Costs	YES	YES	Not used to circumvent the rules	Articles 11 and 12
Contractors	NO	YES	Price	NO	YES	Best value for money, avoid conflict of interest	Article 10
Financial support to third parties	<u>Only if allowed in the call</u> The beneficiaries' activity consists in providing financial support to the target population			YES	NO	According to the conditions in Annex 1	Article 15



GRUPP 4 BUDGETKATEGORIER I H2020

Gruppen ska systematiskt gå igenom alla budgetkategorier och ta fram praktiska exempel från era projekt.

Vad kan vara problematiskt att budgetera och få in i rätt kategori?

(A) Direct personnel costs/€	(B) Other direct costs/€	(C) Direct costs of sub- contracting/€	(D) Direct costs of providing financial support to third parties/€	(E) Costs of inkind contributions not used on the beneficiary's premises/€	(F) Indirect Costs / € (=0.25(A+B-E))	(G) Special unit costs covering direct & indirect costs / €	(H) Total estimated eligible costs / € (=A+B+C+D+F +G)	(I) Reimburse- ment rate (%)	(J) Max. grant / € (=H*I)
?	?	?	?	?	?	?	?	?	?
100 000	0	0	0	50 000	12 500	0	112 500	100 <input type="text" value="▼"/>	112 500
100 000	0	0	0	50 000	12 500	0	112 500		112 500



GÖTEBORGS
UNIVERSITET

KONTAKTA OSS

FORSKNINGS- OCH INNOVATIONSKONTORET



Erik Dahlbergsgatan 11b

WWW

<http://medarbetarportalen.gu.se/fik>