Methods and Tools in Libraries 2
Bibliotekens redskap och arbetsmetoder 2
7.5 credits
7.5 högskolepoäng

Ladok Code: C3FRA2
Version: 1.0
Established by: Utskottet för utbildningar inom bibliotek, information och IT 2019-03-27
Valid from: Autumn 2019

Education Cycle: First cycle
Main Field of Study (Progressive Specialisation): Library and Information Science (G1F)
Disciplinary Domain: other
Prerequisites: Basic knowledge in Knowledge organisation: Classification and User studies or equivalent
Subject Area: Library and Information Science
Grading Scale: Seven-degree grading scale (A-F)

Content
This course covers different strategic tools and methods for the work of librarianship, such as library systems from a user and accessibility perspective, and from a marketing perspective (looking, for example, at social media use). Furthermore, the course treats creation activities in the library, such as makerspaces and external environment monitoring/observation as a strategic tool for library development. The course employs current work tools and methods, which are grounded in ethical questions and sustainability questions.

Learning Outcomes
After passing the course the student should be able to, concerning,

Knowledge and understanding
1.1 Identify and describe strategic working methods and tools for organizational and project development grounded in library and information activities.

Competence and skills
2.1 Search for, evaluate, critically work through and present current research with the field of library and information science, with reference to the framework of this particular course.
2.2 Conduct an external environment observation and analysis of the professional field, with emphasis on the strategic tools presented in the course

Judgement and approach
3.1 Critically consider and evaluate questions of ethics and sustainable development in relation to the working methods and tools of librarianship.

Forms of Teaching
The teaching in this course consists of:
- Lectures
- Workshops
- Seminars

The language of instruction is English.
Forms of Examination
-Seminar: Marketing of libraries
Learning outcomes: 1.1, 2.1, 3.1
Credits: 1.0
Grading scale: Fail (U) or Pass (G)

- Workshop: Library systems
Learning outcomes: 1.1, 2.1, 2.2
Credits: 1.5
Grading scale: Fail (U) or Pass (G)

- Written assignment: External environment monitoring
Learning outcomes: 1.1, 2.1, 2.2, 3.1
Credits: 3.5
Grading scale: Seven degree grading scale (A-F)

- Presentation: Oral presentation of written assignment
Learning outcomes: 1.1, 2.1, 3.1
Credits: 1.5
Grading scale: Fail (U) or Pass (G)

For the grade E on the entire course, the grade E or Pass (G) is required on all the examinations. A higher grade on the entire course is thereafter determined by the grade on Written assignment: External environment monitoring.

The examiner can choose to replace the seminar and workshop with a written assignment if the student fails the workshop or seminar or is not present for an examination.

The examiner can decide that a student be given the opportunity to supplement the Written assignment: External environment monitoring before the grade is decided. The examiner must receive this supplement at least one week (5 working days, fulltime study) after the student is notified that they must rework the assignment. Thereafter, the examiner will assign a grade. The supplementary material shall be made available to the examiner in whatever form they request. In the case of failure to hand in this supplementary material in time, the examiner will assign a grade based on the initial material.

When the course plan is changed, students who wish to finish the course must do so according to the new plan’s content and assignment requirements. If the course no longer is offered on a regular basis, students who wish to complete the course must take all or part of another, equivalent course.

Student rights and obligations at examination are in accordance with guidelines and rules for the University of Borås.

Literature and Other Teaching Methods
The course literature is in English.


IFLA Code of Ethics for Librarians and other Information Workers (2012). (6 pages) [Available electronically]


Student Influence and Evaluation

The course is evaluated in accordance with current guidelines for course evaluations at the University of Borås in which students’ views are to be gathered. The course evaluation report is published and returned to participating and prospective students in accordance with the above-mentioned guidelines, and will be taken into consideration in the future development of courses and education programmes. Course coordinators are responsible for ensuring that the evaluations are conducted as described above.

Miscellaneous

The course is a freestanding course.