

Cheat Sheet – how to cite references according to the Harvard Style Guide

Cite sources with different authors

Author	In parentheses	In running text	In the reference list
One author	(Latimer 2007 ¹)	Latimer (2007) points out that...	Latimer, J. (2007). <i>Advanced qualitative research for nursing</i> . Blackwell.
Two authors	(Panter & Sterba 2011)	Panter and Sterba (2011) suggest that one explanation for this may be...	Panter, A. T. & Sterba, S. K. (2011). <i>Handbook of ethics in quantitative methodology</i> . Routledge.
Three authors	(Benbow, Walsh & Gill 2001)	Benbow, Walsh and Gill (2001) also showed this relationship...	Benbow, S. J., Walsh, A. & Gill, G. V. (2001). Brittle diabetes in the elderly. <i>Journal of the Royal Society of Medicine</i> , 94(11), pp. 578-580.
Four or five authors	First time: (Goworek, Fisher, Cooper, Woodward & Hiller 2012) Subsequently: (Goworek et al. 2012)	First time: Based on Goworek, Fisher, Cooper, Woodward, and Hiller (2012) ... Subsequently: According to Goworek et al. (2012)...	Goworek, H., Fisher, T., Cooper, T., Woodward, S. & Hiller, A. (2012). The sustainable clothing market: an evaluation of potential strategies for UK retailers. <i>International Journal of Retail & Distribution Management</i> , 40(12), pp. 935–955. doi:10.1108/09590551211274937
Six or more authors	(Bruning et al. 2015)	This is shown by Bruning et al. (2015)...	Bruning, A. H., Heller, H. M., Kieviet, N., Bakker, P. C., de Groot, C. J., Dolman, K. M. & Honig, A. (2015). Antidepressants during pregnancy and postpartum haemorrhage: a systematic review. <i>European Journal of Obstetrics, Gynecology, and Reproductive Biology</i> , 189, pp. 38-47. doi:10.1016/j.ejogrb.2015.03.022
Book with editor(s)	(Muthu & Gardetti 2016)	In Muthu and Gardetti's (2016) book...	Muthu, S. S. & Gardetti, M. A. (eds.) (2016). <i>Green fashion</i> . Springer. doi:10.1007/978-981-10-0245-8
Chapters in book with editor(s)	(Zachrisen 2018)	...Zachrisen (2018) writes about this.	Zachrisen, B. (2018). Recognizing children's diverse backgrounds: democracy and equality in preschool. In Johansson, E., Emilson, A. & Puroila, A.-M. (eds.) <i>Values education in early childhood settings: concepts, approaches and practices</i> . Springer, pp. 231-247. doi:10.1007/978-3-319-75559-5_14
Authority/organisation as author	(Swedish Environmental Protection Agency 2021)	This is explained by the Swedish Environmental Protection Agency (2021) in its report as a...	Swedish Environmental Protection Agency (2021). <i>The Swedish EPA's roadmap for the sustainable use of plastics: inspiring action</i> . https://www.naturvardsverket.se/4a63c8/globalassets/media/publikationer-pdf/6900/978-91-620-6998-8.pdf
Long name/acronym	First time: (International Federation of Library Associations and Institutions [IFLA] 2007) Subsequently: (IFLA 2007)	First time: The International Federation of Library Associations and Institutions (IFLA) (2007) states the following reasons...	International Federation of Library Associations and Institutions (IFLA) (2007). <i>Guidelines for library services to babies and toddlers</i> (IFLA professional report 100). http://archive.ifla.org/VII/d3/pub/Profrep100.pdf

¹ Please note that in many educational programmes at the university, it is recommended that students also indicate in the in-text citation on which page the information can be found, e.g. (Dahlberg 1997, pp. 12-15)

Subsequently:...according to IFLA (2007).

Cite several sources at once

Type of reference	In parentheses	In running text	In the reference list
Several works by the same author with the same year of publication	(Albers 1972a, 1972b)	Albers (1972a, 1972b) stresses the importance of...	Albers, J. (1972a). <i>Formulation: articulation. Portfolio 1</i> . Abrams. Albers, J. (1972b). <i>Formulation: articulation. Portfolio 2</i> . Abrams.
Several authors with the same last name	(Ekelund, C. 2002) (Ekelund, M. 2002)	C. Ekelund (2002) compared...	Ekelund, C. (2002). <i>How to govern relationships and established commitments: a study of standardized products in mature industrial markets</i> . Diss. Copenhagen Business School. Ekelund, M. (2002). <i>Intestinal bypass and total parenteral nutrition: changes in gut function and morphology</i> . Diss. Lund University.
Multiple publications by the same author in the same in-text reference	(Francke 2019, 2022)	Francke (2019, 2022) demonstrates this in several studies...	Francke, H. (2019). The academic web profile as agenre of "self-making." <i>Online Information Review</i> , 43(5), 760–774. doi:10.1108/OIR-12-2017-0347 Francke, H. (2022). Trust in the academy: a conceptual framework for understanding trust on academic web profiles. <i>Journal of Documentation</i> , 78(7), pp. 192–210. doi:10.1108/JD-01-2021-0010
Multiple authors in the same in-text reference	(Belanger, Bliquez & Mondal 2012; Kellum, Mark & Riley-Huff 2011)	Both Belanger, Bliquez and Mondal (2012) and Kellum, Mark and Riley-Huff (2011) have examined...	Belanger, J., Bliquez, R. & Mondal, S. (2012). Developing a collaborative faculty-librarian information literacy assessment project. <i>Library Review</i> , 61(2), pp. 68-91. doi:10.1108/00242531211220726 Kellum, K. K., Mark, A. E. & Riley-Huff, D. A. (2011). Development, assessment and use of an on-line plagiarism tutorial. <i>Library Hi Tech</i> , 29(4), pp. 641-654. doi:10.1108/07378831111189741