



## **Guidelines for reviewers**

Thank you for accepting to act as external assessor of the application(s) submitted by candidates for a post at the University of Borås. Although you may have experience of performing similar tasks, we ask you kindly to adhere to the guidelines that are specific to our university.

If you are reviewing a single applicant, we request a written assessment of at least two pages in length. In the case of several applications, the number of pages should be at least four.

The assessment must be performed in accordance with the requirements stated in the job description. Please note that the University of Borås is a professionally oriented Institute of Higher Education.

Please be sure to handle each candidate respectfully. The most qualified candidates should be shortlisted without internal ranking. Only if a candidate is found exceptionally suitable, should he or she be ranked as a top candidate. If such a selection is made, it should be accompanied by a written statement.

Each candidate's qualifications should be carefully listed and assessed and then summarized in an individualized final statement.

The time-limit for completion of the assessment is two months.

### **Regarding the evaluation of academic merits**

#### *General standing of the submitted material*

What is the general character of the publications? Are they focused on one theme or on several? Is the research carried out recently central to the academic area and for the position in question? Have articles been accepted in prestigious journals or presented in other channels of note? What is the general character of the applicant's research? Is it theoretical, empirical, experimental or descriptive?

Please include qualitative comments on the materials submitted of the applicants.



*Style of research and writing*

Are arguments clear and well formulated? Are results well underpinned by data, earlier research and well formulated arguments? Are texts well-organized and well-written?

*Development*

If the applicant has continued to produce research following the PhD thesis, have the same topics been revisited or have new themes been developed?

**Regarding the evaluation of pedagogical merits**

*Pedagogical viewpoints*

Does the applicant provide a coherent presentation of his/her pedagogical viewpoint? Does he/she consider the pedagogical challenges that a teacher is likely to meet together with students? Are any thoughts provided regarding how these challenges should be dealt with?

*Formal pedagogical education*

Any formal teacher training within higher education should be included in the overall assessment of the candidate's qualifications.

*Pedagogical experience*

Define the applicant's pedagogical background. If possible, estimate the applicant's experience and skills regarding;

- Teaching level
- Teaching areas
- Target group(s)
- Educational practise (lectures, seminars etc.)

*Developmental work within the pedagogical sphere*

If possible, evaluate the applicant's record concerning course development, international teaching exchange and pedagogical research.

*Pedagogical/Academic leadership*

Has the candidate held any formal positions, such as Course organiser, Director of studies, Head of department etc?

*Production of educational material*

If applicable, please comment on any educational material referred to.